Questions are received through the Comptroller's and MassHealth Help lines regarding the remittance data provided for MassHealth payments. This Job Aid has been developed to assist providers in their reconciliation of MassHealth payments and the data provided from MassHealth.

This Job Aid v	vill show you how to:
	Compare Payment History Information in VendorWeb to the MassHealth Remittance
	Advice.
	Define the Payment Reference # in terms of what each section of numbers represent on
	the MassHealth Remittance Advice.
	How to match the payment reference number to various portions of the last page of the
	MassHealth Remittance Advice.

Background:

There are two distinctly different numbering conventions used for MassHealth remittance payment identifier numbers:

- The current MMIS system-generated payment reference number is 27 character spaces long, including 2 dashes separating the number into three distinct sections. This numbering convention is used to reference payments processed for claims billed from June 1st of 2009 to the current day.
- The previous Legacy MMIS system-generated payment reference number is a 30-digit number, with no dashes incorporated into the number sequence. This numbering convention is used to reference payments processed for claims billed prior to June 1st of 2009.

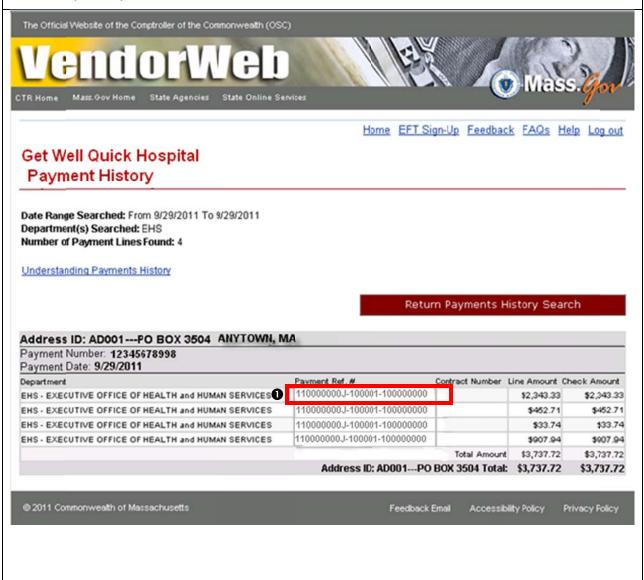
This job aid will demonstrate the use of both numbering systems, beginning with the current MMIS system used on the most current claims and ending with instructions for the Legacy MMIS system.

Current MMIS Instructions

Step 1 - From the VendorWeb Payment History page.

Payments should always show results as "Group by Payment"

Locate your Payment Reference Number.



Step 2: From the last page of your MassHealth Remittance Advice.

The screenshot below identifies how the VendorWeb Payment Reference number is identified on the last page of your MassHealth Remittance Advice.

The Payment Reference # displayed on VendorWeb is broken down into three sections as follows:

[110000000J]-[100001]-[100000000]

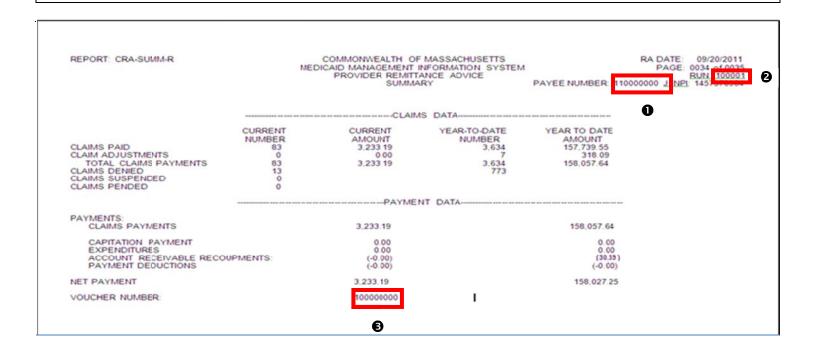




- The first ten digits of the Payment Reference number is your Provider Number located in the top right portion of the page (110000000J)
- 2 The next six digits of the Payment Reference number represents the Run Number (100001)
- The last nine digits of the Payment Reference number represents the Voucher Number which is located in the lower portion of the page (100000000)

The following are the run and voucher number series for the different types of payments:

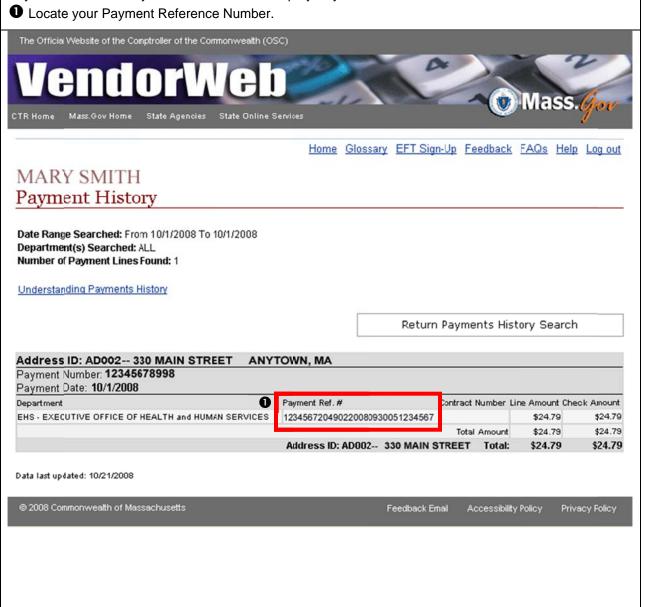
	<u>Run #</u> Starts	Voucher # Starts
Type of Cycle	With	With
Claims	100000	100000000
Expenditures (Monday-Thursday)	600000	700000000
Expenditures (Friday)	700000	800000000
Managed Care	200000	500000000
PIP	300000	600000000
EHR	400000	660000000
Retro	500000	400000000



Legacy System MMIS Instructions

Step 1 - From the VendorWeb Payment History page.

Payments should always show results as "Group by Payment"



Step 2: From the last page of your MassHealth Remittance Advice.

The screenshot below identifies how the VendorWeb Payment Reference number is identified on the last page of your MassHealth Remittance Advice.

The Payment Reference # displayed on VendorWeb is broken down as follows:

[1234567][2049][02][20080930][05][3123456]

6

- 0
- 0
- 4
- 6
- ① Digits 1-7 of the Payment reference number is your Provider Number located in the top right portion of the page (1234567)
- 2 Digits 8-11 of the Payment Number represents the run number (2049)
- 3 Digits 12-13 of the Payment Reference number represents the invoice type which is located in the top left portion of the page (02)
- Digits 14-21 of the Payment reference number represents the actual remit date in the upper right corner next to the run number (20080930)

Note* Digits 22-23 are the provider type number located on the Payment Reference Number in VendorWeb but not located on the MassHealth Remittance Advice (05)

Digits 24-30 represent the Voucher Number located on the left bottom portion of the page (3123456). **Note*** The first digit displayed on this page is not included in the Payment Reference # displayed on VendorWeb

MARY SMITH 330 MAIN STREET ANYTOWN MA 02108	MEDICARE CROSSOVER (2) REMITTANCE ADVICE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES OFFICE OF MEDICAID REMITTANCE ADVICE TOTAL PAGE PAYMENT STATUS				NAME AND ADDRESS OF THE OWNER, WHEN	2049 09/30/08 4 NUMBER 1234567 REPORT PAGE 3825
	NUMBER C CLAIMS		UNITS OTHER PA			
	PAID CLAIMS 1	106.21	6	.00 24.79		
	ADJUSTED CLAIMS 0	.00	0	.00 .00		
	VOIDED CLAIMS 0	.00	0	.00 .00		
	DENIED CLAIMS 0	.00	0	.00 .00		
	SUSPENDED CLAIMS 0	.00	0	.00 .00		
	PENDED CLAIMS 0	.00	0	.00 .00		
	TOTALS 1	106.21	6	.00 24.79		
PROVIDER VOUCHER ANT VOUCHER NUMBER RETURN CHECK AMOUNT	\$24.79 33123456 \$.00 PROVIDER RETURNS	\$.00	OTHER RETURNS	\$.0 0		