

## MassHealth Remittance Payment Reference Identifier

Questions are received through the Comptroller's and MassHealth Help lines regarding the remittance data provided for MassHealth payments. This Job Aid has been developed to assist providers in their reconciliation of MassHealth payments and the data provided from MassHealth.

### **This Job Aid will show you how to:**

- Compare Payment History Information in VendorWeb to the MassHealth Remittance Advice.
- Define the Payment Reference # in terms of what each section of numbers represent on the MassHealth Remittance Advice.
- How to match the payment reference number to various portions of the last page of the MassHealth Remittance Advice.

### **Background:**

There are two distinctly different numbering conventions used for MassHealth remittance payment identifier numbers:

- The current MMIS system-generated payment reference number is 27 character spaces long, including 2 dashes separating the number into three distinct sections. This numbering convention is used to reference payments processed for claims billed from June 1<sup>st</sup> of 2009 to the current day.
- The previous Legacy MMIS system-generated payment reference number is a 30-digit number, with no dashes incorporated into the number sequence. This numbering convention is used to reference payments processed for claims billed prior to June 1<sup>st</sup> of 2009.

This job aid will demonstrate the use of both numbering systems, beginning with the current MMIS system used on the most current claims and ending with instructions for the Legacy MMIS system.

# MassHealth Remittance Payment Reference Identifier

## Current MMIS Instructions

### Step 1 - From the VendorWeb Payment History page.

Payments should always show results as "Group by Payment"

- 1 Locate your Payment Reference Number.

The Official Website of the Comptroller of the Commonwealth (OSC)

# VendorWeb

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## Get Well Quick Hospital Payment History

**Date Range Searched:** From 9/29/2011 To 9/29/2011  
**Department(s) Searched:** EHS  
**Number of Payment Lines Found:** 4

[Understanding Payments History](#)

[Return Payments History Search](#)

**Address ID: AD001---PO BOX 3504 ANYTOWN, MA**

Payment Number: 12345678998  
Payment Date: 9/29/2011

Department	Payment Ref. #	Contract Number	Line Amount	Check Amount
EHS - EXECUTIVE OFFICE OF HEALTH and HUMAN SERVICES ①	110000000J-100001-100000000		\$2,343.33	\$2,343.33
EHS - EXECUTIVE OFFICE OF HEALTH and HUMAN SERVICES	110000000J-100001-100000000		\$452.71	\$452.71
EHS - EXECUTIVE OFFICE OF HEALTH and HUMAN SERVICES	110000000J-100001-100000000		\$33.74	\$33.74
EHS - EXECUTIVE OFFICE OF HEALTH and HUMAN SERVICES	110000000J-100001-100000000		\$907.94	\$907.94
Total Amount			\$3,737.72	\$3,737.72
<b>Address ID: AD001---PO BOX 3504 Total:</b>			<b>\$3,737.72</b>	<b>\$3,737.72</b>

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## MassHealth Remittance Payment Reference Identifier

### Step 2: From the last page of your MassHealth Remittance Advice.

The screenshot below identifies how the VendorWeb Payment Reference number is identified on the last page of your MassHealth Remittance Advice.

The Payment Reference # displayed on VendorWeb is broken down into three sections as follows:

[11000000J]-[10001]-[10000000]

①                      ②                      ③

- ① The first ten digits of the Payment Reference number is your Provider Number located in the top right portion of the page (11000000J)
- ② The next six digits of the Payment Reference number represents the Run Number (10001)
- ③ The last nine digits of the Payment Reference number represents the Voucher Number which is located in the lower portion of the page (10000000)

The following are the run and voucher number series for the different types of payments:

<u>Type of Cycle</u>	<u>Run # Starts With</u>	<u>Voucher # Starts With</u>
Claims	100000	100000000
Expenditures (Monday-Thursday)	600000	700000000
Expenditures (Friday)	700000	800000000
Managed Care	200000	500000000
PIP	300000	600000000
EHR	400000	660000000
Retro	500000	400000000

REPORT: CRA-SUMMR	COMMONWEALTH OF MASSACHUSETTS MEDICAID MANAGEMENT INFORMATION SYSTEM PROVIDER REMITTANCE ADVICE SUMMARY	RA DATE: 09/20/2011 PAGE: 0034 of 0035 RUN: 100001 NET: 145
	PAYEE NUMBER: 110000000	②
-----CLAIMS DATA-----		
	①	
	CURRENT NUMBER	CURRENT AMOUNT
CLAIMS PAID	83	3,233.19
CLAIM ADJUSTMENTS	0	0.00
TOTAL CLAIMS PAYMENTS	83	3,233.19
CLAIMS DENIED	13	773
CLAIMS SUSPENDED	0	
CLAIMS PENDED	0	
-----PAYMENT DATA-----		
PAYMENTS:		
CLAIMS PAYMENTS	3,233.19	158,057.64
CAPITATION PAYMENT	0.00	0.00
EXPENDITURES	0.00	0.00
ACCOUNT RECEIVABLE RECOUPMENTS:	(-0.00)	(30.35)
PAYMENT DEDUCTIONS	(-0.00)	(-0.00)
NET PAYMENT	3,233.19	158,027.25
VOUCHER NUMBER:	100000000	③

# MassHealth Remittance Payment Reference Identifier

## Legacy System MMIS Instructions

### Step 1 - From the VendorWeb Payment History page.

Payments should always show results as "Group by Payment"

- 1 Locate your Payment Reference Number.

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## MARY SMITH Payment History

**Date Range Searched:** From 10/1/2008 To 10/1/2008

**Department(s) Searched:** ALL

**Number of Payment Lines Found:** 1

[Understanding Payments History](#)

Return Payments History Search

**Address ID: AD002-- 330 MAIN STREET ANYTOWN, MA**

Payment Number: **12345678998**

Payment Date: **10/1/2008**

Department	Payment Ref. #	Contract Number	Line Amount	Check Amount
EHS - EXECUTIVE OFFICE OF HEALTH and HUMAN SERVICES	123456720490220080930051234567		\$24.79	\$24.79
Total Amount			\$24.79	\$24.79
<b>Address ID: AD002-- 330 MAIN STREET</b>			<b>Total:</b>	<b>\$24.79 \$24.79</b>

Data last updated: 10/21/2008

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## MassHealth Remittance Payment Reference Identifier

**Step 2: From the last page of your MassHealth Remittance Advice.**

The screenshot below identifies how the VendorWeb Payment Reference number is identified on the last page of your MassHealth Remittance Advice.

The Payment Reference # displayed on VendorWeb is broken down as follows:

[1234567][2049][02][20080930][05][3123456]

①      ②      ③      ④      ⑤

- ① Digits 1-7 of the Payment reference number is your Provider Number located in the top right portion of the page (1234567)
- ② Digits 8-11 of the Payment Number represents the run number (2049)
- ③ Digits 12-13 of the Payment Reference number represents the invoice type which is located in the top left portion of the page (02)
- ④ Digits 14-21 of the Payment reference number represents the actual remit date in the upper right corner next to the run number (20080930)
- Note\*** Digits 22-23 are the provider type number located on the Payment Reference Number in VendorWeb but not located on the MassHealth Remittance Advice (05)
- ⑤ Digits 24-30 represent the Voucher Number located on the left bottom portion of the page (3123456). **Note\*** The first digit displayed on this page is not included in the Payment Reference # displayed on VendorWeb

(02) ③ MARY SMITH 330 MAIN STREET ANYTOWN MA 02108	MEDICARE CROSSOVER (2) REMITTANCE ADVICE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES OFFICE OF MEDICAID  REMITTANCE ADVICE TOTAL PAGE  PAYMENT STATUS  <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 10%;">NUMBER OF CLAIMS</th> <th style="width: 10%;">PROVIDER BILLED AMOUNT</th> <th style="width: 10%;">UNITS</th> <th style="width: 10%;">OTHER PAID AMOUNT</th> <th style="width: 10%;">MEDICAID PAID AMOUNT</th> </tr> </thead> <tbody> <tr> <td>PAID CLAIMS</td> <td style="text-align: center;">1</td> <td style="text-align: right;">106.21</td> <td style="text-align: center;">6</td> <td style="text-align: right;">.00</td> <td style="text-align: right;">24.79</td> </tr> <tr> <td>ADJUSTED CLAIMS</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>VOIDED CLAIMS</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>DENIED CLAIMS</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>SUSPENDED CLAIMS</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>PENDED CLAIMS</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: center;">0</td> <td style="text-align: right;">.00</td> <td style="text-align: right;">.00</td> </tr> <tr> <td><b>TOTALS</b></td> <td style="text-align: center;"><b>1</b></td> <td style="text-align: right;"><b>106.21</b></td> <td style="text-align: center;"><b>6</b></td> <td style="text-align: right;"><b>.00</b></td> <td style="text-align: right;"><b>24.79</b></td> </tr> </tbody> </table>		NUMBER OF CLAIMS	PROVIDER BILLED AMOUNT	UNITS	OTHER PAID AMOUNT	MEDICAID PAID AMOUNT	PAID CLAIMS	1	106.21	6	.00	24.79	ADJUSTED CLAIMS	0	.00	0	.00	.00	VOIDED CLAIMS	0	.00	0	.00	.00	DENIED CLAIMS	0	.00	0	.00	.00	SUSPENDED CLAIMS	0	.00	0	.00	.00	PENDED CLAIMS	0	.00	0	.00	.00	<b>TOTALS</b>	<b>1</b>	<b>106.21</b>	<b>6</b>	<b>.00</b>	<b>24.79</b>	② RUN 2049 09/30/08 ④ ① PROVIDER NUMBER 1234567 PROVIDER PAGE 3      REPORT PAGE 3825
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